

**BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
September 13, 2021
Board Secretary's Memorandum**

DATE

Monday, September 13, 2021

PLACE

HS Auditorium

EXECUTIVE SESSION

7:02 P.M.

ADJOURNED

7:30 P.M.

CALLED TO ORDER

7:35 P.M.

ADJOURNED

8:10 P.M.

OPEN MEETING

Ms. Maryadele Wojtowicz, Board President, presided and voiced the call to order in Executive Session at 7:02 p.m.

EXECUTIVE SESSION:

Motion by Ms. Skelton Seconded by Ms. Marcus to approve the following motion:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:

The Board reconvened from Executive Session and Ms. Maryadele Wojtowicz, President, presided and voiced the call to order at 7:35 p.m.

Pledge of Allegiance

Ms. Wojtowicz requested a moment of silence to honor all those that lost their lives, and the families affected by the September 11, 2001 attacks.

ROLL CALL:

Ms. C. Egan

Ms. A. Fahey

Ms. J. Marcus

Mr. F. Perrotti

Mr. A. Rubinich

Ms. D. Sacco-Calderone – Vice-President

Ms. J. Skelton

Mr. R. Stampone - Absent

Ms. M. Wojtowicz - President

Administration:

Mr. Damion Macioci, Superintendent of Schools

Ms. Melissa Kida, Board Secretary/Business Administrator

West Essex Regional Board of Education
MINUTES – September 13, 2021

PUBLIC NOTICE OF MEETING:

Notice of the September 13, 2021 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 7, 2021 and The Star Ledger on the same day.

BOARD PRESIDENT’S REPORT:

Ms. Wojtowicz wished Ms. Simona Pepe well in her upcoming retirement.

SUPERINTENDENT’S REPORT:

Mr. Macioci wished Ms. Pepe well in her upcoming retirement. He commented on the beginning of the school year. He commented on the following: the success of the MS Peer Leadership program, 7th grade orientation, the first high school football game of the season, and picture day.

DIRECTOR OF CURRICULUM’S REPORT:

Mr. Gupta provided an update on the upcoming state testing.

COMMENTS FROM BOARD MEMBERS: NONE

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

Policy Committee – **Ms. Fahey** commented that the Committee met on September 10th and discussed the policies included for approval on this evening’s agenda.

PUBLIC COMMENTS:

Ms. Wojtowicz opened the floor to the public for comments on agenda items. Hearing none, she closed the floor and resumed the meeting.

West Essex Regional Board of Education
FINANCE– September 13, 2021

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 4, will be voted upon in one motion.

Motion by Ms. Egan Seconded by Mr. Perrotti to approve the following motions:

1. To approve the Secretary's and Treasurer's Reports for **July, 2021**, in the amount of **\$16,008,531.96** Pursuant to N.J.A.C. 6A:23-2.11(a), the West Essex Regional School District Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **July, 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Enclosures 1F – 49F

2. To approve the attached transfer report from **July 1, 2021** through **July 31, 2021**.

Enclosures 50F – 51F

3. To approve the bills and claims **check number 047159** through **check number 047162** and **check number 047164** through **check number 047217** and **check number 047219** through **check number 047255**.
Payroll check number 501006 and **check number 501007**.
Void check numbers 047163, 047218.
Totaling: \$870,868.04

Enclosures 52F – 55F

4. To approve the **Student Activity Check Register** from **August 27, 2021** through **September 10, 2021**, **check number 12576** through **check number 12577**.
Totaling: \$5,434.00

Enclosure 56F

ROLL CALL:	Yes:	Ms. Egan, Ms. Fahey, Ms. Marcus, Mr. Perrotti, Mr. Rubinich, Ms. Sacco-Calderone, Ms. Skelton and President Wojtowicz
	No:	None
	Abstain:	None
	Absent:	Mr. Stampone

West Essex Regional Board of Education
BUILDINGS & GROUNDS – September 13, 2021

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by Mr. Rubinich Seconded by Ms. Skelton to approve the following motions:

1. To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

Organization	Priority	Event	Facilities	Date(s)	Fees
WEHS Marching Band	5	Chapter X Marching Band competition	HS cafeterias (2), 2 classrooms, turf field, all grass fields, track, auditorium* and gym* *(rain only)	Sunday 10/24/21	\$1,500.00* *charges for police and site manager to be determined

ROLL CALL:

Yes:	Ms. Egan, Ms. Fahey, Ms. Marcus, Mr. Perrotti, Mr. Rubinich, Ms. Sacco-Calderone, Ms. Skelton and President Wojtowicz
No:	None
Abstain:	None
Absent:	Mr. Stampone

West Essex Regional Board of Education
PERSONNEL – September 13, 2021

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 17, will be voted upon in one motion.

Motion by Mr. Perrotti Seconded by Ms. Egan to approve the following motions:

1. To approve with deepest regret, but with 13½ years of fondest memories of dedicated service, the letter of resignation, for retirement purposes, from **Simona Pepe** as Payroll and Benefits Coordinator for the West Essex Regional School District effective January 1, 2022.

Enclosure 1P

2. WITHDRAWN

West Essex Regional Board of Education
PERSONNEL – September 13, 2021

3. To approve the appointment of **Jessica Maidman** as a substitute teacher/substitute aide assigned to the West Essex Regional School District, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at the rate of \$100.00 per day
4. To approve the appointment of **Jessica Maidman (BA)** as a leave replacement English teacher assigned to West Essex Regional High School, effective upon receipt of standard New Jersey certification, through October 31, 2021, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at an annual salary of \$57,074, pro-rated, which is Step 1 of the 2021/2022 Bachelor's Degree Teacher's Salary Guide.
[NOTE: Ms. Maidman replaces Olivia Macaluso, who is on a Board-approved maternity/disability leave of absence.]

5. To approve the following **Mentoring Position** for the 2021/2022 school year:
 - Jason Freda for William Morgan
6. To approve the following movement on the guide for the 2021/2022 school year, effective September 1, 2021:

	<u>From</u>	<u>To</u>
	MA30	MA60
Bramhall, Jennifer	Step 13	Step 13
	\$87,302	\$90,133

7. To approve the following Schedule B Middle School Advisors for the 2021/2022 school year, as per WEEA contract:

CLUB/ACTIVITY	NAME	STIPEND
Key Club Assistant	Zlata Danese	1,439
Yearbook – Steppingstone	Gabriel Maffei	4,642
Detention/General Discipline	Stephanie Vallone	58 per session
Detention/E-Dash/Saturday	Stephanie Vallone	108 per session

8. To approve the following additional staff members to work as Site Managers to oversee facility usage by outside organizations for the 2021/2022 school year, at the rate of \$35 per hour (Priority 1 thru 3) and \$50 per hour (Priority 4 and 5), with payment to be made by outside organizations:

Edward Griffin
Caitlin Shroyer

9. To *amend* **Personnel Motion #11** previously approved at the **August 30, 2021** Board meeting approving Schedule B High School Advisor for the 2021/2022 school year, as per WEEA contract, to read:

CLUB/ACTIVITY	NAME	STIPEND
Robotics Club Assistant	Danielle Purciello <i>(September through January 18th)</i>	\$1,374 <i>(pro-rated)</i>

West Essex Regional Board of Education
PERSONNEL – September 13, 2021

10. To *amend* **Personnel Motion #12** previously approved at the **August 30, 2021** Board meeting approving Schedule B Middle School Advisor for the 2021/2022 school year, as per WEEA contract, to read:

CLUB/ACTIVITY	NAME	STIPEND
STEM Club	Danielle Purciello <i>(September through January 18th)</i>	\$1,436 <i>(pro-rated)</i>

11. To approve the appointment of **Marion Drew (BA)** as a Music teacher assigned to West Essex Regional High School, effective November 1, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at an annual salary of \$67,974, pro-rated, which is Step 9 of the 2021/2022 Bachelor's Degree Teacher's Salary Guide.

[NOTE: Ms. Drew replaces Donna Mateyka, who retired.]

12. To approve the following Schedule B High School Advisors for the 2021/2022 school year, as per WEEA contract:

ACTIVITY	STAFF MEMBER	STIPEND
Masquers Business Manager	B. Hernandez/A. Speer <i>(split)</i>	663
Music Activities – Choral (HS)	Marion Drew	3,334
Music Activities: Small Ensemble (HS) <i>(1/2 year)</i>	Marion Drew	1,411
Musical: Music Director/Rehearsal Pianist (HS)	Marion Drew	2,541
Tri-M Music Honor Society	Caitlin Shroyer	616

13. To approve the appointment of **Dana Bartello** as a per diem substitute teacher for COVID-19 support in the West Essex Regional School District, effective September 14, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, not to exceed 22.5 hours per week, at the rate of \$175.58 per day.
14. To approve the appointment of **Debra Martin** as a per diem substitute teacher for COVID-19 support in the West Essex Regional School District, effective September 14, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, not to exceed 22.5 hours per week, at the rate of \$192.43 per day.
15. To approve the appointment of **Diana Schoenblum** as a per diem substitute teacher for COVID-19 support in the West Essex Regional School District, effective September 14, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, not to exceed 22.5 hours per week, at the rate of \$192.43 per day.
16. To approve the appointment of **John Tosato** as a per diem substitute teacher for COVID-19 support in the West Essex Regional School District, effective September 14, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, not to exceed 22.5 hours per week, at the rate of \$180.05 per day.

**West Essex Regional Board of Education
PERSONNEL – September 13, 2021**

17. To approve the appointment of **Linda Welfel** as a per diem substitute teacher for COVID-19 support in the West Essex Regional School District, effective September 14, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, not to exceed 22.5 hours per week, at the rate of \$186.13 per day.

ROLL CALL: Yes: Ms. Egan, Ms. Fahey, Ms. Marcus, Mr. Perrotti,
Mr. Rubinich, Ms. Sacco-Calderone, Ms. Skelton
and President Wojtowicz
No: None
Abstain: None
Absent: Mr. Stampone

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – September 13, 2021

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 5, will be voted upon in one motion.

Motion by Ms. Fahey Seconded by Ms. Sacco-Calderone to approve the following motions:

1. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Swanick, Lisa	NJMAA Executive Board & General Members' Meetings	Piscataway, NJ	Fridays: 10/08/21 11/12/21 03/04/22 04/08/22 05/06/22	Conference Fee: No Cost Personal Expenses: Not to Exceed \$113.40

2. To approve **Shoprite of West Caldwell**, 540 Passaic Avenue, West Caldwell, NJ as a Structured Learning Experience (SLE) job site from September 9, 2021 through June 30, 2022.
3. To approve the After-School Title I Middle School Academic Enrichment Program, for the 2021/2022 school year, with sessions to be held on Tuesdays, Wednesdays and Thursdays from 2:40 PM to 3:40 PM, at the stipend amount of \$54 per session, with no more than two (2) staff members remaining until 4:00 PM, as needed, in order to provide proper supervision for the program's students until the late bus arrives. Payments are to be allocated through Title I funds, not to exceed \$65,000.00.

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CURRICULUM/SPECIAL EDUCATION – September 13, 2021

4. To approve a high school Writing Center, Mondays and Wednesdays during lunch block, Thursdays during lunch block on an “as needed” basis, and Tuesdays from 2:40 PM – 3:40 PM, at a rate of \$54 per session, for the 2021/2022 school year.
5. To approve a high school Math Lab, Tuesdays and Thursdays during lunch block, at a rate of \$54 per session, for the 2021/2022 school year.

ROLL CALL: Yes: Ms. Egan, Ms. Fahey, Ms. Marcus, Mr. Perrotti, Mr. Rubinich, Ms. Sacco-Calderone, Ms. Skelton and President Wojtowicz

No: None

Abstain: None

Absent: Mr. Stampone

West Essex Regional Board of Education
MISCELLANEOUS – September 13, 2021

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 13, will be voted upon in one motion.

Motion by Ms. Skelton Seconded by Ms. Sacco-Calderone to approve the following motions:

1. To approve the following revision to the **2021-2022 school calendar** for all middle and high school students:
 - Tuesday, October 5th – **12:17 PM** dismissal (Professional Development for staff)
2. To approve the *amended* 2021/2022 transportation bus routes, as appended.

Enclosures 1M – 6M

3. WHEREAS, the Board has determined that the following policies need to be adopted expeditiously in order to comply with state mandates; and
WHEREAS, Robert's Rules of Order permits the suspension of rules in order to allow for the acceptance of a resolution that permits adoption of a policy on first and second reading in one meeting for health and safety reasons; and
WHEREAS, the West Essex Regional Board of Education finds that it is in the best interest of the students attending both West Essex Regional Middle School and West Essex Regional High School for the Board to adopt the following policies with first and second readings in one meeting;

West Essex Regional Board of Education
MISCELLANEOUS – September 13, 2021

3. (continued) NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education suspends Robert's Rules of Order in order to permit the first and second reading and the adoption of the following mandated policies in one meeting:

- #2422 - Comprehensive Health and Physical Education
- #2467 - Surrogate Parents and Resource Family Parents
- #5111 - Eligibility of Resident/Nonresident Students
- #6311 - Contracts for Goods or Services Funded by Federal Grants
- #7432 - Eye Protection (Policy & Reg.)
- #8420 - Emergency and Crisis Situations
- #8540 - School Nutrition Programs
- #8550 - Meal Charges/Outstanding Food Service Bill
- #8600 - Student Transportation

Enclosures 7M – 40M

4. To approve the First Reading of Policy #1648.13 – School Employee Vaccination Requirements

Enclosures 41M – 43M

5. To approve the First Reading of Policy #5116 – Education of Homeless Children

Enclosures 44M- 46M

6. To approve the First Reading of Policy #5350 – Student Suicide Prevention (Policy & Reg.)

Enclosures 47M – 54M

7. To approve the First Reading of Policy #5351 –School Clearance Following Crisis Situation

Enclosures 55M – 58M

8. To approve the First Reading of Policy #6115.01 – Federal Awards/Funds Internal Controls – Allowability of Costs

Enclosures 59M – 60M

9. To approve the First Reading of Policy #6115.02 – Federal Awards/Funds Internal Controls – Mandatory Disclosures

Enclosures 61M – 64M

10. To approve the First Reading of Policy #6115.03 – Federal Awards/Funds Internal Controls – Conflict of Interest

Enclosures 65M – 67M

11. To approve the Second Reading of Policy #8500 – Food Services

Enclosure 68M

West Essex Regional Board of Education
MISCELLANEOUS – September 13, 2021

12. To *abolish* Policy #5114 – Children Displaced by Domestic Violence
[**NOTE:** Revisions to Policy and Regulation #5111-Eligibility of Resident/Non-Resident Students encompass this policy, making this policy obsolete.]
13. To *abolish* Policy #8810 – Religious Holidays
[**NOTE:** The legal requirements of this policy are addressed in Policy #2270-Religion in Schools, making this policy obsolete.]

ROLL CALL: Yes: Ms. Egan, Ms. Fahey, Ms. Marcus, Mr. Perrotti,
 Mr. Rubinich, Ms. Sacco-Calderone, Ms. Skelton
 and President Wojtowicz
 No: None
 Abstain: None
 Absent: Mr. Stampone

Ms. Wojtowicz opened the floor to the public for comments on non-agenda items:

- **Ms. Jessica Norton-Boin**, Fairfield parent, requested clarification why the district does not participate in the federal free and reduced lunch program. Ms. Kida responded.
- **Ms. Ann Marie Alagia**, Fairfield parent, requested that Administration consider having a “moving up” ceremony for this year’s 8th grade class before they enter high school, since they missed their 6th grade graduation due to the pandemic. Ms. Wojtowicz responded.
- **Mr. Adam Freidman**, North Caldwell parent, commented on the Governor’s mask mandate.
- **Ms. Debbie Holinstat**, North Caldwell parent, thanked Administration and Board members for a successful start of the school year. She commented on parents’ discriminatory comments from previous meetings. She stated that the high school cafeteria ran out of “Grab ‘n Go” meals. Ms. Kida responded.
- **Ms. Michelle Kupferberg**, North Caldwell parent, thanked Board members for their time and service. She asked how lunch periods were being handled in order to meet social distancing requirements. Mr. Macioci responded.
- **Ms. Ceci Tannler**, North Caldwell parent, thanked Board members for all their efforts throughout the pandemic.

Motion to adjourn by Ms. Sacco-Calderone Seconded by Ms. Egan at 8:10 PM.

ADJOURN: There being no further business before this Board of Education, BE IT
RESOLVED that this public meeting be adjourned.

President

Business Administrator/Board Secretary